

Store classer “SP” prefix
STORE MANAGEMENT INSPECTION FORM



NOTE: APPLICANT TO HAVE THIS FORM PRINTED OUT, THEIR SECTION COMPLETED AND AVAILABLE TO THEIR INSPECTOR AT OR PRIOR TO TIME OF INSPECTION

- *Provisional store classer inspection for a registration prefix upgrade is a two-step process. Criteria for both inspections must be per the NZWCA forms, available on the website www.woolclassers.org.nz in the “Forms” tab.*
- *Appointed store classer **store management** inspector to make the face-to-face store inspection using this **store management inspection** form.*
- *Appointed store classer **classing** inspector – most likely to be a valuer or buyer – may be a different person to the store management inspector.*
- *An inspector, a person with proven store classing and/or wool valuing or buying experience, appointed by NZWCA Registrar, must not be employed by the same company as the classer seeking upgrade.*
- *For the wool **store classing inspection**, once an inspector is identified for a store classer applicant, it will be the applicant’s responsibility to communicate with their inspector what lines they are putting up for inspection and what sale the lines will be in. This may be spread over several sales and the lines inspected may be group lots if no BIN room is available.*

NOTE: Applicant must vouch that all wool in lines they are putting up for inspection has only been classed by them. This is included in the store classing inspection form.



Date:	NZWCA Registration:
Name:	
Address:	
Phone No.:	Email:
Wool store name:	Wool store location:

Store Classer

Breed	Merino	☐	Mid Micron	☐	Crossbred	☐
	Ewe	☐	Hogget	☐	Wether	☐
					Lamb	☐

The above information is to be completed by the wool classer and form given to the Inspector (appointed by NZWCA Registrar)

(Please print clearly)

Name of Inspector	
Broker/Merchant/Woolbuyer/Classer	
Phone No.	
Email	



Inspector to complete the following sections with a score of between 1 and 5 (1 being poor 5 being good) or a Y (Yes) or N (No):

WORKING AREA ASSESSMENT

Set up of workspace, flow	☐	
Organisation overall	☐	
Documentation placement	☐	
Documentation accuracy and legibility	☐	
Tidy and regularly kept well swept	☐	
Rubbish bins present	☐	
Clothing put away	☐	
Contamination risks minimised	☐	
Staff supervision (if relevant)	☐	
Evidence of consistent quality wool handling skills	☐	☐

Are they are familiar with the industry Code of Practice YES/ NO

Have they have completed a Health and Safety programme) YES / NO

BINS AND FADGES – store classer to conduct tour and explanation of their work to inspector

Fleece differential between lines:

Micron	☐
Style	☐
Colour	☐
Length	☐

Classing between lines:

Tender	☐
Colour	☐
Cotts	☐
Shorts	☐



Oddment lines, differentials:

Necks		Backs		1 st Pcs		Bellies		2 nd Pcs	
Loxs		Fribs		Eye Clips		Pizzle		Dags	

Limitations or factors affecting the quality of preparation and presentation:

Comments / Recommendations

Inspection carried out by (print clearly):

STORE MANAGEMENT INSPECTOR PLEASE COMPLETE AND POST TO:
NZWCA c/- 67 Jacks Drive, West Melton 7618
OR EMAIL TO: reg@woolclassers.org.nz

(NZWCA Registrar: Marg Forde ph 027 474 3104)

This form is confidential to the Registrar of the NZ Wool Classers Association and the Wool Broker Representative